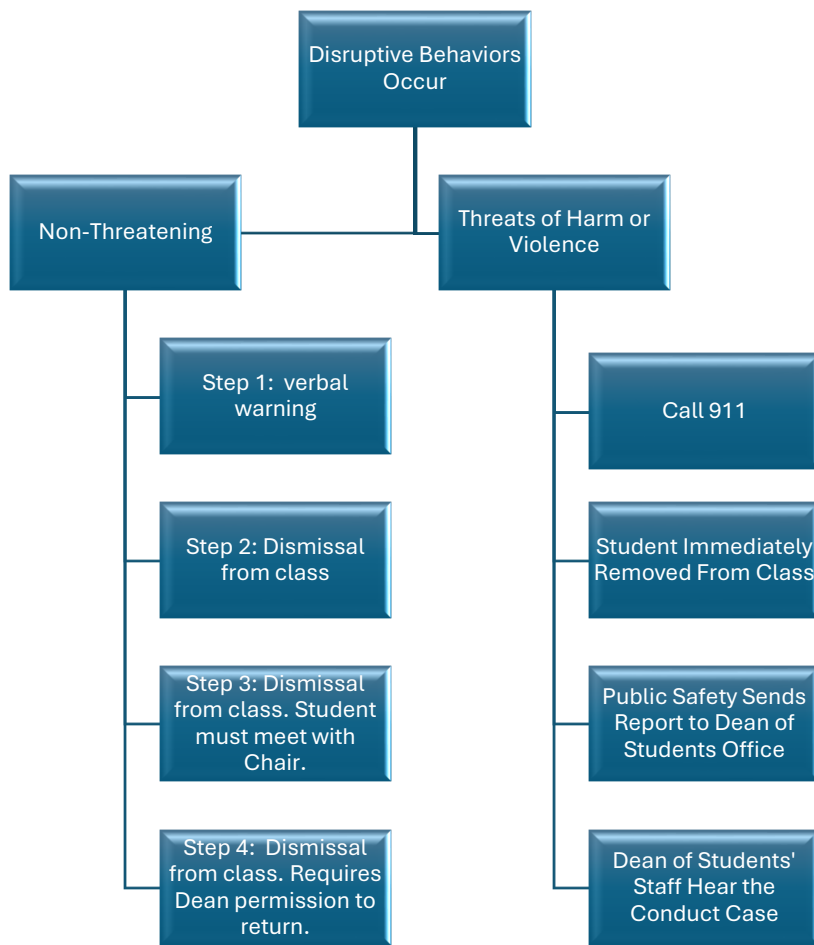


GUIDELINES FOR MANAGING DISRUPTIVE CLASSROOM BEHAVIOR



Disruptive Behaviors Occur

Behavior is Non-Threatening

- Step 1: Verbal Warning.
- Step 2: Dismissal from class.
- Step 3: Dismissal from class. Student must meet with Chair.
- Step 4: Dismissal from class. Requires Dean Permission to return.

Threats of Harm or Violence

- Call 911.
- Student Immediately Removed From Class.
- Public Safety Sends Report to Dean of Students Office.
- Dean of Students' Staff Hear the Conduct Case.

Documentation

During each step in the process, documentation should be created and kept on file. This is to best protect the student and the instructor.

Step 1: None required.

Step 2: Contact your Chair* and share the details with them. Your Chair will inform the student's Program Chair.

Step 3: Contact your Chair* and share the details with them. Your Chair will inform the student's Program Chair and Dean.

Step 4: Contact your Chair* and share the details with them. Your Chair will inform the student's Program Chair, Dean, and Dean of Students *Chair or Designee Additionally: If a student is permanently removed from class, the Registrar and Financial Aid Offices must be notified.