

SUNY BROOME *Foundation*

SUNY BROOME SCHOLARSHIP APPLICATION FREQUENTLY ASKED QUESTIONS GUIDE

To be eligible to apply for scholarships, you **must be matriculated in a SUNY Broome degree or certificate program.**

You must also be **currently enrolled**, or you must have:

- Applied for admission into a SUNY Broome degree program or certificate program
- Been accepted
- Received a MyCollege username and password

****Students who are not matriculated are not eligible for scholarships.***

How Do I Apply for Scholarships?

Important:

Use Google Chrome as your web browser when completing the scholarship application.

1. Go to **sunybroome.awardspring.com** and log in using your **MyCollege** username and password.
2. Click the **gold box** labeled **“Sign in With Your School Account.”**
3. Complete the **general application** and upload any required documentation.
4. Answer *all* questions thoroughly and accurately—your responses determine your scholarship eligibility. Missing or incorrect answers may prevent proper matching.
5. Your application progress auto-saves, so you may return to the application at any time before the deadline to complete it.
6. When finished, click **“Submit”** at the end of the application.
7. Check your **Dashboard** for any additional requirements.
8. Complete additional requirements for scholarships that request them, if you wish to be considered for that opportunity.

Can I Apply for More Than One Scholarship?

Yes. Your scholarship matches are based on the information you provide in the online application. Some scholarships require follow-up materials—be sure to complete them if you want to be considered.

Do All Scholarships Have the Same Eligibility Requirements?

No. Each scholarship has donor-defined criteria. Requirements vary, so answer questions carefully.

What Is the Deadline for Applying?

Deadlines are listed on the website next to each scholarship opportunity.

Can I Get an Extension?

No. All applications and required follow-ups must be submitted by the posted deadlines.

Can International Students Apply for Scholarships?

Yes. International students may apply and will be considered based on eligibility criteria and scholarship qualifications.

Are Scholarships Based on Merit or Financial Need?

Scholarships may be merit-based, need-based, or a combination of both.

How Does SUNY Broome Define Financial Need?

Financial need is determined using the information from your FAFSA. (Free Application for Federal Student Aid)

**Highly recommended:*

If possible, submit your FAFSA to be considered for the greatest number of scholarship opportunities.

My Dashboard Shows “0” Applied Scholarships.

In some cases, students may not qualify based on eligibility criteria. Ensure all questions were answered accurately and completely.

I Am Having Trouble with my scholarship application. Who can help?

Contact the SUNY Broome Foundation scholarship staff at 607-778-5047,
Or visit the help desk in the Darwin Wales Center, Room 201.

Notification and Awards

When Will I Learn If I’ve Been Awarded a Scholarship?

Notifications are sent to your SUNY Broome student Gmail account after the review process is completed.

What Happens If I Am Selected?

If awarded, you must log into AwardSpring and accept or decline your scholarship.

If you accept, you will be required to:

- Submit a thoughtful thank-you letter to the donor
- Upload a thank you “selfie” photo
- Complete any additional follow-up items listed on your dashboard

When and How Will I Receive My Scholarship?

- The **Financial Aid Office** is notified.
- Funds are applied to your **student account** after academic review each semester.
- Per federal regulations, funds are first applied to **outstanding loans or student account balances**.
- Any remaining credit is refunded according to your MyCollege refund preferences.
Typical timelines:
- **Spring-only awards:** Generally applied by late-May/early-June
- **Fall/Spring awards:** Split and applied after academic review each semester

For specific disbursement questions, please contact the SUNY Broome Financial Aid Office.