

TRANSFER ARTICULATION AGREEMENT
between
SUNY BROOME COMMUNITY COLLEGE
and
SUNY POTSDAM

The purpose of this agreement is to facilitate the transfer of students from the SUNY Broome Community College A.S. in Music: Music Recording & Production emphasis to the Bachelor of Music – Music Business degree at SUNY Potsdam. Students transferring with an associate degree will enter Potsdam as Juniors and, assuming normal academic progress, have the opportunity to complete the B.M. degree in five additional semesters of full-time enrollment (two years of coursework followed by one semester of the Music Business Internship).

Admission

- SUNY Broome students should apply to SUNY Potsdam no later than the semester prior to their intended transfer date.
- The application is available online at www.suny.edu/applysuny - SUNY waives the application fee for students transferring with an associate degree from SUNY Broome
- Students must also successfully audition into the BM Music Business program through the Crane School of Music's audition process.
- An official transcript is required from every college attended.
- An official high school transcript or copy of the GED/TASC is also required to be on file for federal financial aid purposes.
- SUNY Potsdam guarantees admission to students transferring with the A.S. degree. Additionally, admission to this degree requires a successful instrumental or vocal audition as per the Crane School of Music's audition requirements.
- Transfer scholarships are available to transfer students with a 3.25 or higher GPA and are renewable for one year if SUNY Potsdam GPA is 2.5 or higher.
- The parties will encourage all students to pursue enrollment in these programs regardless of background.

Transfer of Courses

- All college-level non-major courses with a D (1.0) or higher will transfer; all major requirement courses with a C (2.0) or higher will transfer and count toward the major with the following exceptions:
 - Placement exams will determine placement in Theory and Aural Skills. Students need to place into at least Theory III and Aural Skills III via placement exam. (Students may also place better – into Theory IV/Aural Skills IV or place out of the Theory/Aural Skills sequence entirely.)

- The audition will determine the initial placement into studio. Regardless of placement, students must complete all of the performance requirements, including the Level A extended jury and the half-hour Recital, in two years.
- A placement exam will determine placement in Keyboard courses (or if a student tests out of those courses).
- There is no maximum number of transfer credits, but a minimum of 30 credits, including 15 upper division credits in the major, must be completed with SUNY Potsdam coursework. Students transferring credits in excess of those required by the A.S. degree at SUNY Broome Community College may complete more than 120 total credits in pursuit of the B.M. degree.
- Except for the exceptions mentioned above, an official evaluation of transfer credit is mailed with the admission acceptance letter.

SUNY General Education/College Requirements

- SUNY Broome students transferring upon completion of the A.S. degree have satisfied SUNY Potsdam's WAYS 101, 102, and 103 requirements. Students transferring with the A.S. degree may also satisfy SUNY Potsdam's General Education Ways of Thinking, Connecting Through a Language Other Than English (CL), and Connecting Globally (CG) requirements if they transfer with 7 of 10 SUNY General Education categories fulfilled and 30 total general education credits. As defined by SUNY, the 7 out of 10 must include Communication-Written and Oral; Diversity: Equity, Inclusion, and Social Justice; Mathematics (and Quantitative Reasoning); and Natural Sciences (and Scientific Reasoning).
- SUNY Broome students transferring upon completion of the A.S. degrees will complete SUNY Potsdam's Communicating in the Major (CM) and Connecting Theory to Practice (CT) requirements through upper-division major course work at Potsdam.

Transfer Services

- Students are required to attend a transfer student orientation;
- new transfer students receive individual advising with specially trained advisors.

This agreement commences upon the date of its signing and shall remain in effect until terminated by either college. The major information will be reviewed on a periodic basis and updated as curricular changes are made at both colleges. Both colleges will notify each other when such changes are made.

Coursework at SUNY Broome:

In addition to required courses in the AS Music Recording & Production degree at SUNY Broome, students must also take MUS 116 Ear Training II

Further, it is highly recommended students take MUS 297 Applied Music III, MUS 298 Applied Music IV, MUS 107 Music Theory III and MUS 117 Ear Training III.

It is recommended students take BUS 246 Principles of Management or BUS 141 Marketing (or both) when choosing a program requirement which include those courses as one of two options.

SUNY Potsdam

Suzanne R. Smith
Dr. Suzanne R. Smith
President

Digitally signed by Suzanne R. Smith
DN: cn=Suzanne R. Smith, o=SUNY
Potsdam, ou=President,
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Date: 2025.09.12 09:23:14 -04'00'



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Perkins
Date: 2025.09.12
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Dr. Susan L. Perkins
Provost & Senior VP for Academic Affairs

SUNY Broome



Dr. Tony D. Hawkins
President



Dr. Penny Kelly
VP for Academic Affairs

Approved as to form
By 
BROOME COUNTY
ATTORNEY'S OFFICE

SUNY POTSDAM COURSE PLAN

Below is a degree plan showing the last two years of coursework at SUNY Potsdam for SUNY Broome transfer students who fulfill the coursework and requirements stated above.

The plan below assumes

- students test into Theory III and Aural Skills III at SUNY Potsdam,
- students test into Keyboard I at SUNY Potsdam, and
- students complete both the Level A extended jury and half-hour recital requirement by the end of the two years of regular coursework.

SUNY TRANSFER COURSE EQUIVALENCY TABLE

SUNY Broome Music Recording & Production, AS					SUNY Potsdam Music Business, BM				
Course #	Course Title	SUN Y GER	Major or SUNY Transf er Path	Credit s Grante d	Cours e #	Course Title	SUN Y GER	Major or SUNY Transf er Path	Credit s Grante d
Core program requirements									
MUS 100	Music & Careers	x		1					
MUS 197	Applied Music I			1	MUCS 420	Studio (placement by audition)			2
MUS 198	Applied Music II			1	MUCS 420	Studio (placement by audition)			2
MUS 120	Class Piano I			1	MUCC 111	Keyboard I, if testing is successful			(1)
MUS 115	Ear Training I			1	MUS 104	Aural Skills I			1
MUS 160	Recording & Production I			3	MUAI 3XX	Music Business Elective			3
MUS 161	Recording & Production II			3	MUAI 3XX	Music Business Elective			3
MUS xxx	Ensemble (taken 4 times)			1 x 4 = 4	MUAP 3xx	Ensemble (credit for 4)			1 x 4 = 4
3 MUS Electives (1 credit each) OR MUS 162 OR BUS 246	MUS 162 Beat Production I or BUS 246 Principles of Management			3	If BUS 246 then MGMT 301	Principles of Management			(3)
MUS 260 OR BUS 141 Marketing	MUS 260 Recording & Production III OR BUS 141 Marketing			3	If BUS 141 then MKGT 301	Principles of Marketing			(3)
MUS 109 OR MUS 112 OR MUS 163	MUS 109 Ragtime to Rock OR MUS 112 20 th Century Music OR MUS 163 Beat Production II			3	If MUS 112 then MUCH 323	Music History III			(3)

MUS 104 OR MUS 107 OR CST 105	MUS 104 Fund. of Music OR MUS 107 Music Theory III OR CST 105 Commuter Applications			3		If MUS 107 is taken, possible credit for MUS 203, if testing is successful, but only if student elective to take MUS 117 Ear Training III as well.			(3)
MUS 261 Recording & Productio n IV OR BUS 118 Business Law I	MUS 261 Recording & Production IV OR BUS 118 Business Law I			3					
	PE elective			1					
MUS 116	Ear Training II (not a required course of program but required for transfer agreement)			1	MUCT 106	Aural Skills II			1
General Education Courses									
ENG 110 OR ENG 111 OR ENG 107 OR ENG 108	College Writing I or II; College Writing I for Non-Native Speakers of English; OR College Writing II for Non-Native Speakers of English	x		3		Writing/Critical Thinking course	x		3
MUS 101	Introduction to Music	x		3	MULT 101	Crane Live!	x		3
MUS 105	Music Theory I	x		3	MUCT 103	Theory I	x		3
MUS 106	Music Theory II	x		3	MUCT 105	Theory II, if testing is successful & student took MUS 116 Ear Training II			3
MAT 115 OR BUS 115	MAT 115 Mathematics for General Education OR-	x		3	If BUS 115, then MATH 125	If MAT 115, then TM Mathematics course; If BUS 115, then Probability/Statist ic I	x		3

	BUS 115 Business Statistics								
MUS 108 OR MUS 111	MUS 108 History of Music: Renaissance to 1800 OR MUS 111 19 th Century Music	x		3	If MUS 108, then MUCH 201; If MUS 111, then MUCH 202	MUS 201 Music History I Or MUS 202 Music History II	x		3
ECO 110	Micro- Economics	x		3	ECON 105	Mircoeconomics			3
MUS 113	Spirituals to Hip Hop: American Music of the African Diaspora	x		3		Multicultural music course	x		3
	Gen Ed Natural Science Course	x		4		Gen Ed Natural Science Course (NW)	x		4
ENG 220	Communicati ng About Ideas and Values	x		3		Communications course	x		3
Total				63	Total credits transferred				47-60
					Remaining credits needed for graduation after transfer				60-73

Remaining courses to complete at SUNY Potsdam for the Music Business, B.M.

The plan below assumes students

- test into Theory/Aural Skills III,
- need to take both Keyboard classes because they have not tested out of either course,
- took either BUS 141 or 146, but not both

If circumstances are different, the plan can be adjusted.

Students must also successfully audition to enter Crane, and complete all of the performance requirements, included the Level A extended jury and the half-hour Recital, in two years.

A minimum of a 2.75 GPA is required to enter and remain in the BM Music Business degree.

All courses are 3 credits unless otherwise noted.

<u>First Year at Crane</u>	
<p>Fall Semester 1 15-17 credit hours MUCC 111 Keyboard Skills I (1 cr) MUCT 203 Theory III MUCT 204 Aural Skills III (1 cr) MUCP 209 Conducting I (1 cr) MUCS 420 Applied Studio (2 cr) Ensemble (1 cr) MUAI 202 Music Business II</p> <p>If student did not take MUS 108 History of Music Renaissance to 1800 at Broome, take MUCH 201 Music History I; otherwise, take ECON 110 Macroeconomics</p> <p><i>VOICE Students only will take MUCP131 Introduction to Diction (2 cr)</i></p>	<p>Spring Semester 1 15 credit hours MUCC 112 Keyboard Skills II (1 cr) MUCT 205 Theory IV MUCT 206 Aural Skills IV (1 cr) MUCP 309 Conducting II (1 cr) MUCS 420 Applied Studio (2 cr) Ensemble (1 cr) MUAI 201 Music Business I</p> <p>If student did not take MUS 111 19th Century Music at Broome, take MUCH 202 Music History II; otherwise take ECON 110 Macroeconomics</p>
<u>Second Year at Crane</u>	
<p>Fall Semester 2 15 credit hours MUCS 420 Applied Studio (2 cr) Ensemble (1 cr) MUAI 400 Legal Aspects of the Music Industry MUAI 460 Professional Development for Musicians ACCT 201 Principles of Accounting I</p> <p>If student did not take MUS 112 20th Century Music at Broome, take MUCH 323 Music History III</p>	<p>Spring Semester 2 14 credit hours MUCS 420 Applied Studio (2 cr) Ensemble (1 cr) MUAI 320 Music Business Technology MGMT 301 Principles of Management (if not taken at Broome) MKTG 301 Principles of Marketing (if not taken at Broome) MUAI 450 Practicum in Music Business (2 cr)</p>
<p>MUAI 470 Music Business Internship (12 credits) in either the summer or fall following spring semester 2.</p>	