

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 15, 2025@5:00 p.m.
Wales Building, Conference Room 203B
Meeting Minutes**

College Vision: Transforming futures, creating opportunity: Be Your Best at Broome.

SUNY Broome Mission: As the community's college, we create an environment of inclusive excellence that aligns with each learner's educational, career, and personal goals, serving as a catalyst for local and global economic advancement.

Institutional Values: COMMUNITY, EQUITY, INTEGRITY, LEARNING

Board Members Present: Chair Barbara Fiala, Vice Chair James Testani, Sasha Asinovsky, Tina Fernandez, Cornell Morris, Jim Orband, Anthony Paniccia

Board Members Excused: Jason Andrews, Margaret Coffey, Kathy Connerton,

SUNY Broome Admin Present: Dr. Tony Hawkins, Michael Sullivan, Dr. Carol Ross-Scott, Dr. Penny Kelly, Jesse Wells

Other Attendees: Maureen Breck, Dr. Scott Kane, Dr. Stephanie Malmberg, Dr. Christine Martey-Ochola, Joshua Terrell, Esq., Cathy Williams, Evan Bigam, Dr. Kim McLain, Colleen Cashman, Barbara Munger, Laura Hodel.

Chair Barbara Fiala called the meeting to order at 5:02 p.m.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins prepared a written report, which was included in the meeting packet. He noted that May has been a busy month with end-of-semester events, including the Student Engagement Celebration, the Scholarship Reception, Pinning Ceremonies, and more. He reminded everyone that the SUNY Broome 2025 Commencement is scheduled for Thursday, May 22, at 6:30 p.m. at the Visions Veterans Memorial Arena. Dr. Hawkins invited members of the Executive Leadership Team to provide an update on the Broome Employee Satisfaction Team (BEST) initiative, which was launched in response to the employee satisfaction survey results. Dr. Carol Ross-Scott reported that the Kindness and Civility group has offered a variety of professional development opportunities and social events, along with weekly "kindness blasts" to promote a positive workplace culture. Dr. Penny Kelly shared that the Change Management group has developed a new change management model to help faculty and staff adapt effectively to organizational changes. This model is currently being implemented as part of the Microsoft Implementation Project. Laura Hodel presented on behalf of the Application of Consistent Rules & Regulations group, which has created a more concise, user-friendly, and searchable electronic handbook that includes links to relevant college policies and procedures. Dr. Hawkins concluded by reporting that he, Michael Sullivan, Dr. Penny Kelly, and Chairperson Barbara Fiala met with the County Executive to present the proposed 2025–2026 budget. The presentation was well received. The board packet includes an infographic highlighting SUNY Broome's economic impact on Broome County.

1.2 Student Affairs Report- Dr. Carol Ross-Scott

Dr. Ross-Scott prepared a report, which was included in the meeting packet. During the meeting, she shared a video titled "*Final: Electrifying Futures: Four Women. Three Cultures. One Engineering Dream*" with the Trustees and introduced Jori Tate, Masagid Gasi, Neda Sezgin, and Rania Adam—four women of color enrolled in the Engineering Science A.S. degree program who have been accepted to Binghamton University to continue their studies. Dr. Ross-Scott highlighted the importance of mentorship and support in their academic journeys. Through partnerships with Binghamton University, these students have been connected with mentors to help ensure a smooth transition and promote their continued success. Binghamton University representative, Carmen Jones, Assistant Dean for Academic Diversity and Inclusive Excellence

March 20, 2025

at Watson College of Engineering and Applied Science, attended the May Board of Trustees meeting to formally welcome the incoming transfer students.

1.3 Student Assembly Update – Sasha Asinovsky

Mr. Asinovsky began his report by acknowledging and congratulating his peers who were recognized during the Student Affairs report and who are preparing for graduation. He shared that he recently met with College officials to discuss plans for a Student Services Fair in fall 2025, aimed at welcoming students and setting them up for success—with student input included in the planning process. He also attended the recent Scholarship Reception and Student Engagement Celebration. Lastly, Mr. Asinovsky reported that Student Assembly recently held elections for the 2025–2026 academic year, and he has been elected to serve as the Student Trustee for another term.

1.4 BCC Foundation Report – Cathy Williams

Ms. Williams submitted the Finance and Development report, which was included in the meeting packet. As of the end of March 2025, the Foundation's total investment portfolio stood at \$44.1 million, of which \$43.4 million is endowed. Total assets were \$49.8 million—including the beneficial interest in perpetual trusts—compared to \$49.2 million at the end of the last fiscal year. Fundraising efforts continue to perform well and are currently ahead of last year's pace. Ms. Williams also provided a recap of the Alumni Weekend festivities, which included tours of the Hornet Hope Center and a celebration of the Radiologic Technology program's 60th anniversary. The most recent edition of the Alumni Magazine, which featured the Chemical Dependency Counseling program, has received positive feedback. Last week's Annual Scholarship Reception drew more than 600 guests, with the Foundation awarding over 350 scholarships to SUNY Broome students. Scholarship decisions for incoming students are currently underway. Finally, the Frank Paul Medal Ceremony recognized 36 Southern Tier high school students for excellence in math and science.

1.5 Budget and Finance Update – Michael Sullivan

Mr. Sullivan began his report by outlining the components of the approved state budget. The budget includes two key parts: the operating budget and the capital budget. The College will receive the same amount as in previous years—100% of the funding floor, totaling approximately \$13 million. Four capital projects were approved, including Decker Phase 5 at \$4.6 million, IT Upgrades at \$675,000, AT Lecture Hall Renovation at \$500,000, and Physical Education Equipment upgrades at \$120,000. For next year's capital project funding requests, 10 projects totaling \$11.3 million, with a \$2.7 million funding request by the sponsor, were submitted to the County. Mr. Sullivan noted that the BCC Foundation has generously pledged a \$2.5 million match toward the Decker Renovation project. This match enabled the College to request an additional \$2.5 million in matching funds from the state. Looking ahead, the College is developing a multi-year renovation project of the Library to establish a comprehensive, one-stop and Student Welcome Center. The center will focus on enhancing student success by centralizing services for both prospective and current students. The total project cost is estimated between \$10 million and \$15 million, with an initial \$2 million request to the County submitted for the first phase of funding. Finally, Mr. Sullivan reported that the current budget, as of the end of April, continues to project a balanced year-end outcome. As a result, the College anticipates it will not need to utilize the \$950,000 fund balance that was originally budgeted.

1.6 Media Report – Jesse Wells

This report reflects standard activity for May 2025 and was prepared by Mr. Wells for informational purposes. It was included in the meeting packet. Mr. Wells highlighted a recent feature by WBNG on SUNY Broome's Open House. Additionally, WBNG has begun discussing launching an ongoing series at the Culinary Center.

1.7 Faculty Eligible for Professional Development Recognition Increment

This report is for information purposes and was included in the packet.

2.0 APPROVAL OF MINUTES

2.1 April 17, 2025, Board of Trustees Meeting

March 20, 2025

Trustee Paniccia moved to approve the April 17, 2025, Board of Trustees meeting minutes. Trustee Orband seconded the motion, and it was unanimously approved.

3.0 FINANCE & FACILITIES COMMITTEE MEETING RECAP

3.1 May 13, 2025 F&F Committee

F&F Chair Testani reported that all items on the Finance & Facilities May 13, 2025 agenda were vetted and approved.

4.0 PREFERRED AGENDA ACTION ITEMS

- 4.1 Resolution Approving Funding in the Amount of \$66,500.00 for the 2025 EOP- Freshman Summer Academy
- 4.2 Resolution Approving Candidates for Promotion
- 4.3 Resolution Approving Funding for Nursing Simulation Lab Video/Audio System in an Amount not to Exceed \$175,00
- 4.4 Resolution to Approve the Fiscal Year 2026 -2031 Capital Improvement Plan Submission to Broome County
- 4.5 Resolution to Approve the Selection of the Bonadio Group to Provide Auditing Services for the College
- 4.6 Resolution Approving Release of Retainage Payment to TK Elevator

Trustee Paniccia moved to approve items 4.1, 4.2, 4.3, 4.4, 4.5, and 4.6. Trustee Testani seconded the motion and it was unanimously approved.

5.0 ACTION ITEMS

- 5.1 Resolution to Approve Policy AA4024: Microcredential Policy
Trustee Orband moved to approve policy AA4024: Microcredential Policy. Trustee Morris seconded the motion, and it was unanimously approved.
- 5.2 Resolution to Approve Policy AA4025: Applicants without a High School Diploma Policy
Trustee Fernandez moved to approve policy AA4025: Applicants without a High School Diploma Policy. Trustee Orband seconded the motion, and it was unanimously approved.
- 5.3 Resolution to Approve Policy SA5004: Student Complaints Policy
Trustee Orband moved to approve policy SA5004: Student Complaints Policy. Trustee Paniccia seconded the motion, and it was unanimously approved.
- 5.4 Trustee Testani moved to add an action item to the agenda: Adjust the June Board of Trustees Meeting in recognition of the Juneteenth holiday. Trustee Paniccia seconded the motion. The motion to add the item to the agenda carried unanimously.
Discussion followed regarding potential alternative dates. After deliberation, it was determined that Tuesday, June 17th would be the most suitable.
Trustee Testani then moved to change the date of the June 2025 SUNY Broome Board of Trustees meeting to Tuesday, June 17th at 5:00 p.m. Trustee Paniccia seconded the motion, and it was unanimously approved.

Trustee Fernandez moved to adjourn the meeting. Trustee Testani seconded the motion, and it was unanimously approved.

The meeting was adjourned at 6:05 p.m.

Approved: June 17, 2025