

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 17, 2025@4:00 p.m.
Culinary & Event Center, Event Room 213/215**

College Vision: Transforming futures, creating opportunity: Be Your Best at Broome.

SUNY Broome Mission: As the community's college, we create an environment of inclusive excellence that aligns with each learner's educational, career, and personal goals, serving as a catalyst for local and global economic advancement.

Institutional Values: COMMUNITY, EQUITY, INTEGRITY, LEARNING

Board Members Present: Chair Barbara Fiala, Vice Chair James Testani, Jason Andrews, Sasha Asinovsky, Margaret Coffey, Kathy Connerton, Tina Fernandez, Anthony Paniccia

Board Members Excused: Jim Orband

SUNY Broome Admin Present: Dr. Tony Hawkins, Michael Sullivan, Dr. Carol Ross-Scott, Jesse Wells

Other Attendees: Maureen Breck, Dr. Scott Kane, Dr. Stephanie Malmberg, Dr. Christine Martey-Ochola, Erin Marulli, Joshua Terrell, Esq., Cathy Williams

Chair Barbara Fiala called the meeting to order at 4:06 p.m.

The Board of Trustees proudly recognized and conferred Emeritus Status upon the following esteemed faculty members in acknowledgment of their distinguished service and contributions to the College community: Dr. Denise Abrams, Dr. Steve Call, Gary DiGiacomo, Colleen Donahue, Michael Glasgow, Maureen Hankin, Rachel Hinton, Jean Kirchbaum, Carla Michalak, Loreta Paniccia, Dr. John Pierog, Dr. Suzanne Shepard, Dr. Harold Trimm, Dr. Michael Wovkulich, and Sandra Wright.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins reported that April is Community College Month and noted the College's plans to celebrate the occasion through social media. He attended the AACC Annual Conference and served as a panelist for the "New CEO" presentation. At the state level, the Legislature is expected to pass a resolution recognizing Community College Month, and advocacy efforts continue as the College awaits final approval of the state budget. Recent campus events included Open House and Alumni Weekend, which featured a celebration of the 60th anniversary of the Radiologic Technology program with tours, demonstrations, and a reception. Dr. Hawkins also participated in the Men of Color Summit at Binghamton University, with the Student Affairs Division providing transportation for SUNY Broome students to participate. The college also hosted its annual Guidance Counselor Breakfast for local school counselors. Upcoming events include the American Heart Association Walk, PTK All-New York Academic Awards Ceremony, Chancellor's Award for Student Excellence Award Ceremony, Annual Foundation Scholarship Reception, Mock Wedding, Retirement and Awards Dinner, and Commencement.

1.2 Faculty Senate Report- Dr. Andrew Haggerty

Dr. Haggerty submitted the Faculty Senate report in advance; it is included in the meeting packet. Although he could not attend the meeting, he expressed his appreciation to the Board of Trustees for their support of the Shared Governance restructuring efforts.

1.3 Student Affairs Report- Dr. Carol Ross-Scott

Dr. Ross-Scott reported that the Phi Theta Kappa induction ceremony took place the previous evening, with a notable increase in participation. This year's cohort includes 105 new inductees, reflecting growth compared to prior years. She submitted a report highlighting student engagement across departments within the division, demonstrating the impact of co-curricular activities on academic success. She highlighted students Amauri Truax and Alexandra Boullon, who were recognized for their achievements and involvement. Additionally, Dr. Ross-Scott shared that in Fall 2024, twenty-one student-athletes earned a GPA of 3.5 or higher.

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1.4 Student Assembly Update – Sasha Asinovsky

Mr. Asinovsky reported that he has been meeting with College officials to learn more about campus operations and governance. He also announced his intention to run for the Student Trustee position for the 2025–2026 academic year. Student Assembly is currently collaborating with College departments to plan a Student Services Fair. Assembly members will be attending the upcoming SUNY Student Assembly (SUNY SA) conference, which will focus on student advocacy. Several new student clubs and organizations have been established this month, and committee meetings are ongoing. Mr. Asinovsky commended Dining Services for effectively accommodating students with dietary needs. He also noted strong student participation at recent campus events, including Free Skate and The Hive Mind.

1.5 BCC Foundation Report – Cathy Williams

Ms. Williams submitted the Finance and Development report, which was included in the meeting packet. As of the end of February 2025, the Foundation's total investment portfolio stood at \$45.1 million, with \$44.4 million designated as endowed funds. The Foundation's total assets were reported at \$50.8 million, including the beneficial interest in perpetual trusts. This reflects an increase from \$49.2 million in total assets at the close of the previous fiscal year on June 30, 2024. Alumni Reunion Weekend was held on April 11–12 in conjunction with the College's Open House. The Alumni and Faculty Mixer on April 11 was well attended. On April 12, the 60th anniversary of the Radiologic Technology program was celebrated, recognizing program Chairpersons Nancy Button and Colleen Donahue, as well as faculty member Barbara Valentino for their contributions. During the weekend, Lori Brewer conducted tours of the Hornet Hope Center. Prospective donors who attended expressed strong interest and were impressed by the range of services provided. Ms. Williams also reported that Continuing Student Scholarships have been awarded, and the application deadline for new student scholarships has been extended to May 8.

1.6 Budget and Finance Update – Michael Sullivan

Mr. Sullivan reported that all financial activity for April 2025 remains consistent with expectations and reflects standard operating trends. As of March, the College continues to project a balanced budget without the need to draw on the \$956,000 in unrestricted fund balance that was included in the current year's budget. He also noted that the College is achieving strong interest earnings on its investments, generating approximately \$223,000 based on an average interest rate of 4%.

1.7 Media Report – Jesse Wells

This report reflects standard activity for April 2025. Mr. Wells prepared the report, it is for information purposes and was included in the packet.

1.8 Faculty Eligible for Professional Development Recognition Increment

This report is for information purposes and was included in the packet

1.0 APPROVAL OF MINUTES

1.1 March 20, 2025, Board of Trustees Meeting

Trustee Asinovsky moved to approve the March 20, 2025 Board of Trustee meeting minutes. Trustee Connerton seconded the motion and it was unanimously approved.

2.0 FINANCE & FACILITIES COMMITTEE MEETING RECAP

2.1 April 15, 2025 F&F Committee

F&F Chair Testani reported that all items on the Finance & Facilities April 15, 2025 agenda were vetted and approved.

3.0 PREFERRED AGENDA ACTION ITEMS

3.1 Resolution Approving BID 2025-05 For Electric Line Workers Supplies to Linemen's Supply INC for the 2025 SUNY Broome Lineworker Training Program in an Amount Not to Exceed \$90,000.00

3.2 Resolution Approving Sabbatical Leave

3.3 Resolution for Unpaid Leave of Absence for Wendy Buttner

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- 3.4 Resolution to Approve a Change Order for Chianis & Anderson Architects Totaling \$26,720.00 and to Authorize Funding Not to Exceed \$75,000.00 for the Architect Services of the Campus Signage Project.
- 3.5 Resolution Approving Administrative Guild Bargaining Unit Grade Levels and Minimum Salaries
- 3.6 Resolution for the New Position Description of Director of Finance Operations
- 3.7 Resolution for the New Position Description of Senior Staff Associate for Student Success
- 3.8 A Resolution to Submit SUNY Broome's Proposed 2025-2026 Operating Budget to the County Executive and Broome County Legislature

Trustee Testani moved to approve items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8. Trustee Paniccia seconded the motion and it was unanimously approved.

Trustee Andrews moved to adjourn the meeting. Trustee Asinovsky seconded the motion, and it was unanimously approved.

The meeting was adjourned at 5:25 p.m.

Approved: 05/15/2025