**Procedure:** Admissions **Reference No.:** 4.7

Authority: College President Cross Reference: Policy 1.2

**Approved:** January 27, 1999 **Revised:** March 5, 2013

SUNY Broome Community College has a Full Opportunity Program, meaning that all Broome County applicants who have graduated from high school within the prior year, or applicants who have been released from active duty with the Armed Forces of the United States within the prior year, are given priority for admission until March 1 and are guaranteed admission to the College, but not necessarily assured of space in the program of their choice. To be admitted into any program of study, all applicants must meet the academic requirements of that program. When students do not have the required academic background for a particular curriculum, they will be accepted into a program or selection of courses for which they are qualified if space is available. Some students may require more than two years to complete a program of study.

To improve student advisement and service, admitted students to SUNY Broome Community College must provide any relevant high school and/or college transcript(s) to the admissions office prior to an advising appointment. If the appropriate transcript(s) is not provided to the admissions office the admitted students will not be allowed to register for classes.

SUNY Broome Community College offers admission to the College and opportunities in any aspect of the College's business regardless of the applicant's race, sex, color, creed, age, national origin, disability, marital status, sexual orientation, or status as a disabled veteran or veteran of the Vietnam era.