



What do you want your students to learn within their roles?

*Based on NACE Career Readiness Competencies

The NACE Career Competencies are a great starting point for establishing Learning Outcomes for your student employees- these competencies represent what qualities employers are looking for

Learning outcomes will help students think about their position as an opportunity for growth and development to work towards

Career Competency



Critical Thinking/Problem Solving

Uses knowledge, logic, facts and data to make informed and analytical decisions and overcome problems

Learning Outcome Examples

Students will be able to improve critical thinking skills as demonstrated through effective problem solving for students that approach front desk with questions



Oral/Written Communication

Articulates messages clearly through written and oral communication, including public speaking

Students will be able to practice professional communication skills developed through practice answering phones in a professional manner



Teamwork/Collaboration

Works well within a team of those from varying backgrounds; collaborates or partners with others to reach goals

Students will be able to collaborate with student employee peers to create streamlined method for answering office email professionally



Digital Technology

Leverages technological resources to complete tasks effectively and solve problems

Students will be able to utilize Starfish to provide check-in support for students visiting the office



Leadership

Motivates, organizes, and prioritizes while leveraging strengths of others to reach common goals

Students will be able to hold discussions with supervisor about how to improve office services from student perspective



Professionalism/Work Ethic

Accountable for work behavior including punctuality, dress, communication, and ethical choices

Students will be able to demonstrate increased awareness of professionalism through arriving to each shift early or on-time



Career Management

Working towards career goals with strong self awareness of strengths, weaknesses, and transferable skills Students will be able to demonstrate self awareness through articulation of strengths and weaknesses within role



Global/Intercultural Fluency

Demonstrates openness, respect, inclusive behavior, and desire to learn from those of different backgrounds

Students will be able to demonstrate sensitivity to differences and attend one cultural workshop per academic semester